



TSWELOPELE

LOCAL MUNICIPALITY

A MUNICIPALITY IN PROGRESS

PO Box / Posbus 3
BULTFONTEIN
9670

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REQUEST FOR FORMAL WRITTEN PRICE QUOTATION

FWPQ 63 OF 2013/2014

SUPPLY AND DELIVERY OF OFFICE FURNITURE: OFFICE OF THE MUNICIPAL MANAGER

RE-ADVERT

Formal written price quotations are hereby requested from competent and reputable service providers (registered on the Database of Suppliers of Tswelopele Municipality) to provide the following Office Furniture:



1. Desk with Conference end, 750H x 1200D x 2500W, with Fixed 4 Drawer desk height pedestal with pencil tray and central Locking. (Quantity of 1)
2. L Extension, 750H x 600D x 1200W.(Quantity of 1)

- 3. Rear Table Fixed 4 Drawer Desk Height Pedestal with Pen and Pencil Tray and Central Locking (Quantity of 1)**
- 4. Wall Unit with 4 Half Size Glass or Solid Doors, 600H X 450D X2000W. (Quantity of 1)**



- 5. Round Conference Table that can accommodate at least 8 People 750HX 1200DX2400W (Quantity of 1)**



- 6. Victoria double seater 750H X 840 D X 1800W Seat Depth 650mm. (Quantity of 1)**



7. Victoria Single Seater 750H X 840D X 110W. Seat Depth 650mm.(Quantity of 1)



8. Single Seater RY Black Petta (Quantity of 5)



9. Round Coffee, Table 450H x 700D x 1400W

***Quantity of 1**



10. Arm Chair swivel and tilt with arms High Back Chair

***Quantity of 1**

7. Arm Visitors Chair quantity of 8

All quotations must be e-mailed at/to loapep@tswelopele.org or Faxed to 086 930 3183 not later than

Tuesday, the 20th of May 2014 before 12H00.

The following terms and conditions shall apply:

1. Quotations must be in the letterhead of the Prospective Service Provider.
2. Delivery must be done to Bultfontein Head office.
3. No quote will be accepted without Valid Tax Clearance Certificate.
4. BBBEE Certificate must be submitted (if not already submitted to the municipality with application to be on database of suppliers). Should BBBEE Certificate not be submitted, no preference points may be claimed in this regard.
5. Only Suppliers who are registered with the Municipality as Suppliers (which have been allocated a Supplier / Vendor Number) are eligible to submit quotations. Suppliers who are not registered on Tswelopele Supplier Database must apply to be listed on database (which will be done once such Prospective Service Providers has met the listing criteria).

6. Prices on quotations must be valid for 30 (thirty) days from the closing date.
7. No Payment will be made (in Full or Partially) prior to delivery and assembling of the goods.
8. Delivery of the Furniture should be made in 5 - 6 weeks after receiving an Official Purchase Order from the Municipality.
9. Non-adherence to any of the conditions may lead to your quotation not to be considered.

All enquires to be directed to **Mrs. Puseletso Loape** at **051 853 1111**.

A handwritten signature in black ink, appearing to read 'Lefa Moletsane', with the initials 'E.S.' circled in the bottom left corner.

Lefa Moletsane

13 May 2014

Chief Financial Officer