



TSWELOPELE
LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

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BULTFONTEIN
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**REQUEST FOR FORMAL WRITTEN PRICE QUOTATION
FWPQ 54 OF 2013/2014
TRAINING AND CAPACITY BUILDING OF WARD COMMITTEES IN
TSWELOPELE MUNICIPALITY**

RE – ADVERT

Formal written price quotations are hereby requested from competent and reputable service providers to render Services:

TRAINING AND CAPACITY BUILDING OF WARD COMMITTEES IN TSWELOPELE MUNICIPALITY

The training should be according to the following specifications:

UNIT STANDARDS: 242890 & 242895

Demonstrate Knowledge of IDP and opportunities for Ward Committees and Community Participation
Demonstrate knowledge and application of community Based Planning and the Opportunities for Ward Committee Participation.
Demonstrate knowledge of the municipal budgeting budgeting Process and Ward Committee Participation.
Demonstrate knowledge of Municipal Service Delivery Process and Performance Management and Ward Committee Participation therein.
Demonstrate an understanding and describe the management of Municipal Performance and the role of ward Committees in the process.
Define service excellence within a local government context.
Utilise appropriate service tools in order to intergrate local Government Service Delivery for Development project objectives into Ward Committee Process.
Implement a basic service delivery plan in line with overall service delivery objectives.
Evaluate Service Delivery Effectiveness

NB: Training Duration (3 Days)

*Number of Delegates to be Trained: 90 Delegates

All quotations must be e-mailed at/to loapep@tswelopele.org or Faxed to 086 539 3183 not later than Thursday, the 27 March 2014 at 12H00.

The following terms and conditions shall apply:

1. Quotations must be in the letterhead of the Prospective Service Provider.
2. Training must be held in Bultfontein.
3. No quote will be accepted without Valid Tax Clearance Certificate.
4. BBBEE Certificate must be submitted (if not already submitted to the municipality with application to be on database of suppliers). Should BBBEE Certificate not be submitted, no preference points may be claimed in this regard.
5. Only Suppliers who are registered with the Municipality as Suppliers (which have been allocated a Supplier / Vendor Number) are eligible to submit quotations. Suppliers who are not registered on Tswelopele Supplier Database must apply to be listed on database (which will be done once such Prospective Service Providers has met the listing criteria).
6. Prices on quotations must be valid for 30 (thirty) days from the closing date.
7. No Payment will be made (in Full or Partially) prior to rendering of such training and the municipality has up to 30 days to settle the account after receiving the relevant invoice / statement from the Service Provider / Suppliers.
8. Non-adherence to any of the conditions may lead to your quotation not to be considered.

All enquires to be directed to **Mrs. Puseletso Loape** at **051 853 1111**.



Lefa Moletsane
Chief Financial Officer

20 March 2014